

Jitterbugs Parental and Carers Involvement policy

Parents and Carers are the first educators of their children. Our aim is to support parents and carers in the care and education of their children.

- We will make parents and carers aware of Jitterbugs' routines and policies.
- We will ensure that parents and carers are regularly informed about their child's day through daily conversations.
- We will strive to provide parents and carers with at least one weekly observation through Parent Admin. Parents and carers will also have access to their child's termly reports on Parent Admin, which are completed by key workers. Upon request, parents and carers can receive a copy of their child's assessment.
- We encourage parents and carers to send in observations of their child through Parent Admin.
- We will hold parent partnership meetings every six months and encourage parents and carers to attend. These meetings allow us to share information about what their children do while at the setting. Meetings may take various forms, including informal open evenings, tours of the building, or more formal appointment-based conversations. We aim to offer partnerships in different ways.
- Parents are encouraged to visit the Jitterbugs website, where they can access information about the nursery.
- Our digital notice boards in both entrances will display the daily menu, upcoming events, our monthly newsletter, support for parents and carers through other agencies, along with other information that parents and carers may need to be aware of.
- Children in the setting will have opportunities to borrow a book from our library to share at home with their parents, encouraging active involvement in early literacy skills.
- Parents and carers are asked to sign a Home/Setting Agreement to ensure that both parties abide by the stated expectations.
- We encourage parents and carers to bring in items for junk modelling or any topics the setting is undertaking, as well as to contribute to interest tables, etc.
- Parents and carers will be regularly updated with information through monthly newsletters and messages via Parent Admin and email.
- We encourage parents and carers to continue their children's learning at home through nursery home links, story sacks, themed learning bags, and Talk to Me/Share with Me forms.
- We provide opportunities for parents to contribute their skills, knowledge, and interests to the activities of the setting.
- We ensure that all staff at Jitterbugs are friendly and approachable so that parents feel comfortable discussing any issues they may have.
- We display relevant information on the parent notice board located in the entrance hallway outside the Caterpillars and Cocoons rooms for parents to view. This board will have information on how to contact Ofsted along with other key information.
- We inform parents and carers of any changes to the setting, including staff changes.
- All key worker groups will be displayed within or outside the child's room.
- We will ensure that parents and carers are informed when their child is due to move to the next room. They will receive a video introducing the team members in the new room and will have the opportunity to meet them in person when they are shown around the room their child is moving to.
- We introduce new parents and carers to their child's key worker.
- We ask parents and carers to introduce any family member who will be collecting their child.
- We offer support to any parent/carers who needs it, whether due to communication issues or disabilities.

This policy was adopted on	Signed on behalf of the nursery	Date for review
<i>August 2024</i>	<i>Katey Pratt/Katie Turrell</i>	<i>2 years</i>