



## Funding Terms and conditions

What funding is available at Jitterbugs?

### **Funded hours distributed at Jitterbugs**

At Jitterbugs, we allocate hours based on the type of session rather than the actual hours attended within that session. For a full day (10 hours), funding is allocated for the entire 10-hour period. For a half-day session (5 hours), funding is allocated for the entire 5 hours period.

The amount of funding a child receives can vary depending on when they start, especially in the spring or summer term, as funding is stretched across those two terms until September, when it is recalculated and spread over 50 weeks. For example, if your child starts in the spring term, they might be allocated 21.1 hours for the combined spring and summer terms based on the funding allocated to us from the local authority. In this case, the additional 1.1 hours would be claimed during full day session or half day session.

Additionally, you'll need to complete a parental agreement form for us to submit to North Yorkshire County Council to enable us to claim the funding. This will be sent through our system called funding loop. Parents will receive an email from funding loop with a link for them to click on to go to complete the online parental agreement. This email will be sent when your child becomes eligible. You'll also need to provide proof of your child's date of birth via funding loop. We cannot allocate funding without the signed form and a copy of your child's birth certificate or passport.

### **Funded Hours for Working Families of 9 Months Plus**

From the term after your child turns 9 months old, you may be eligible for government funding. This provides 15 hours of funded childcare per week for 38 weeks a year. However, we stretch your child's funding over 50 weeks a year, starting from September (the beginning of the academic year). If your child starts funding in another term, the stretched funding will be adjusted accordingly, depending on the number of weeks remaining.

- **Please note:** From September 2025, this increases to 30 hours per week over 38 weeks

Once you apply for these hours, you will be given a code. Please add this code to your childcare contract. If your child has already started, please enter the code into the parent admin system under "Funding Codes." Check your eligibility at: <https://www.beststartinlife.gov.uk/>

You will need to reconfirm your child's code every three months to maintain eligibility. Failure to do so may result in losing funding, requiring you to pay full fees or forfeit funded hours.

### **Funded Hours for 2-Year-Olds whose families are receiving additional support**

From the term after your child turns 2, you may be eligible for 15 hours of government-funded childcare per week, available for 38 weeks during term time. To access this funding, you must check your eligibility and apply through the local council's website. Once approved, please email your eligibility letter or email confirmation to [info@jitterbugschildcare.co.uk](mailto:info@jitterbugschildcare.co.uk).

You may choose to stretch the funding over 50 weeks.

Check the criteria at: <https://www.beststartinlife.gov.uk/>

### **Funded hours for all 3 and 4 year olds**

From the term after your child turns 3, they will be eligible for 15 hours of funded childcare per **week** for 38 weeks per year. You may choose a term-time-only place or stretch the funding over 50 weeks.

- If you stretch the funding, your child will receive 11.4 hours per week, starting in September.
- If your child starts in a different term (spring or summer), we will adjust the stretched hours accordingly.
- Every child is eligible for this funding regardless of income or other criteria. You do not need to apply; we will claim these hours on your behalf.

### Funded Hours for Working Families of 3- and 4-Year-Olds

From the term after your child turns 3, you may be eligible for an additional 15 hours per week (totalling 30 hours per week for 38 weeks per year). You may choose to stretch this funding over 50 weeks.

- If stretched, your child will receive an additional 11.4 hours per week, starting in September.
- If your child starts in another term (spring or summer), the stretched funding will be adjusted accordingly.

Once you apply for these hours, you will receive a code. Please add this code to your childcare contract or the parent admin system under "Funding Codes."

Check your eligibility at: <https://www.beststartinlife.gov.uk/>

You **MUST** reconfirm your child's code every three months to maintain eligibility. Failure to do so may result in losing funding.

### Eligibility Dates

Before applying, please check when your child's funding will begin:

9 months, 2 years or 3 years between	Funding commences from
1 <sup>st</sup> April to 31 <sup>st</sup> August	Summer term
1 <sup>st</sup> September to 31 <sup>st</sup> December	Autumn Term
1 <sup>st</sup> January to 31 <sup>st</sup> March	Spring term
Please ask the office if you are unsure when your child can receive funding	

If you are unsure when your child is eligible, please contact the office.

- **Please note:** The funding rules for 9-month-olds and 2-year-olds will change in September 2025.
- The maximum stretched funding will be 22.8 hours per week over 50 weeks.

### When to Apply if Returning from Maternity Leave or Starting a Job

31-day rule

Date of starting or returning to work	When can parents apply from	When parents can use entitlement from
1 <sup>st</sup> May to 30 <sup>th</sup> September	1 <sup>st</sup> April to 31 <sup>st</sup> August	1 <sup>st</sup> September
1 <sup>st</sup> October to 31 <sup>st</sup> January	1 <sup>st</sup> September to 31 <sup>st</sup> December	1 <sup>st</sup> January
1 <sup>st</sup> February to 30 <sup>th</sup> April	1 <sup>st</sup> January to 31 <sup>st</sup> March	1 <sup>st</sup> April

If you have any trouble applying, please contact HMRC or the helpline number on the government website.

### How We Stretch the Funding Depending on Which Term Your Child Starts the Funding

The following table explains how we distribute your child's funding throughout the year. The standard funding is 15 or 30 hours per week over 38 weeks, totalling either 570 or 1140 hours. However, we spread this over 50 weeks.

If you choose to take fewer stretched hours below the 570/1140 hours over the academic year, you will not be able to increase the funded hours later. For example, if you choose 10/20 hours spread over 50 weeks, this will amount to 500/1000 hours; therefore, we can only claim for 13.25/26.50 hours. Hours not claimed or taken cannot be banked.

Please note that you cannot switch between term-time-only funding and stretched funding once a term has started. The same applies if you're moving from stretched to term-time-only. Term-time-only places are limited and are only available to children on 3- and 4-year-old funding and 2-year-olds on disadvantaged funding, subject to availability.

### Stretched funding table

Starting date	Hours a week on 15 hours (disadvantaged/ universal funding) 570 hrs a year	Hours a week on 30 hours (working families funding) 1140 hours a year
<b>Autumn Term</b> <ul style="list-style-type: none"> <li>w/c 01/09/2025- w/ending 28/08/26</li> <li>50 weeks stretched over three terms (the full year)</li> <li>16 Stretched weeks in term</li> <li>14 Funded weeks in term</li> </ul>	11.4 hours a week	22.8 hours a week
<b>Spring term</b> <ul style="list-style-type: none"> <li>w/c 05/01/2026- w/ending 28/08/26</li> <li>34 weeks stretched over two terms</li> <li>14 Stretched weeks in term</li> <li>11 Funded weeks in term</li> </ul>	10.5 hours a week	21.1 hours a week
<b>Summer term</b> <ul style="list-style-type: none"> <li>w/c 13/04/2026 -w/ending 28/08/26</li> <li>50 weeks stretched over year</li> <li>(38 weeks funding over year)</li> <li>20 Stretched weeks in term</li> <li>13 Funded weeks in term subject to change depending on local authority dates.</li> </ul>	9.75 hours a week	19.5 hours a week

### What is Included in the Funding?

The government provides funding to contribute towards childcare costs. However, it does not cover additional expenses such as meals, snacks, wipes, or extracurricular activities (e.g., French classes or music workshops).

The Department for Education (DfE) states:

*"Government funding is intended to deliver high-quality, flexible childcare. It is not intended to cover the costs of meals, consumables, additional hours, or additional services."*

**Our Policy:** Parents must pay for meals and snacks unless alternative arrangements are made before the child starts.

### What do we charge on funded sessions?

Session length	Costs for session
10 hours (7.45 am- 5.45pm)	AM snack .45p Lunch £3.85 PM snack .45p Tea £3.85 Total cost for session is £8.60
5-hour morning session (7.45 am- 12.45pm)	AM snack .45p Lunch £3.85 Total cost for session is £4.30
5-hour Afternoon session (12.45pm-5.45pm)	PM snack .45p Tea £3.85

	Total cost for session is £4.30
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Any extra sessions are charged as per our main terms and conditions. (see childcare contract)

### Contract Package Options

When your child becomes entitled to funded childcare, there are two packages that we offer.

#### Package A: All-Year-Round (50 Weeks)

- Available for all age groups.
- Meals/snacks charged on funded sessions.
- Flexibility and continuity all year round with meals and snacks included on extra sessions
- Can book extras based on all year-round pricing subject to availability
- Two weeks of waived, funded meal/snack charges are available with four weeks' notice for holidays but not for illness.

#### Package B: Term-Time Only (38 Weeks)

- Available for 3- and 4-year-olds and disadvantaged 2-year-olds.
- Meals/snacks charged on funded sessions.
- No reductions for absence due to illness or holidays.
- Extra sessions outside term time charged at a higher rate and subject to availability.

### Termination Policy

Funding is allocated termly. Notice must be given within the current term to cancel a funded place. Once a new term begins, cancellations can only take effect in the following term.

- Example: If the child is attending a funded place at Jitterbugs in the January, cancellations made in February will take effect the end of spring term.
- Funding is non-transferable and cannot be banked
- Non funded Privately paid sessions require 4 weeks' notice.

Updated September 2025